

Lead yourself

A brief guide for your leadership journey

Leadership Mileposts checklist

1. Define the milepost on your leadership journey.

Draft version:

___ (example: Be more authentic)

1st refined Version:

___ (example: Become more authentic by increasing my self-awareness. I need to act according to what I preach.)

2nd refined Version:

___ (example: I will become more self-aware by taking the following actions:

1. Write down what I stand for and believe in by May the 15th, 2020)
2. Act according to what I believe in

What I stand for? Not blaming a team member when an issue occurs. Instead, I believe in not pointing fingers, talking about the issue and its impact, and focusing on what a team member can do to resolve the issue.)

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2. Track your behavior : (Do it yourself or even better, enroll a colleague to give you honest feedback on your behaviors)

a. Count how many times I behave in accordance with what I stand for, and

____(Example: On 7/5/2020, when the hardware broke down, I brought the involved team members together, talked about the issue and its adverse impact, and then solicited responses on how to fix the root cause of the problem. I then assigned the tasks to the right individuals with a deadline to fix the problem. *I lived up to my ideals. Count, including the four earlier incidents: 7)*

b. Count how many times I do not behave in accordance with what I stand.

____(On 7/9/2020, When I found out that a customer did not receive the product launch communication, I blurted out – it's Tara in the marketing communication again. She needs to get her act together. What the xxx. *I made a snap judgement. Count, including the two earlier incidents: 3)*

3. Increase the percentage of times you act according to what you believe in, by moment to moment disciplining of your thoughts and behaviors.

____ (example above: $7/(7+3) = 7$ out of 10 = 70% now. Increase it to 80% in say, six months)

Use this guide and practice the steps outlined above. You will be on your way to become the leader you deserve to be. Stuck? Have questions? Email me at niraj@theartofproject.com . I read every one of them.

Wish you leadership!

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